



## Management Accountant Role Profile

Role Profile			
<b>Job Title:</b>	Management Accountant	<b>Reports To: (Job Title)</b>	Financial Controller
<b>Department:</b>	Accounts	<b>Responsible For: (Management of)</b>	N/A
<b>Location:</b>	Head Office - Chasetown		
Who we are?			
<p>We have a reputation for providing quality new homes and exceptional customer experience. Every aspect of the location, design and specification of our homes is carried out with good attention to detail and utmost care. In order, to achieve this we rely on the commitment and effectiveness of our employees. In return we provide a working environment that offers autonomy, support and opportunity. We have recently become a five-star builder; this means being a five-star employer.</p> <p>Formed in 1993, we have grown to a business employing over 100 people with a turnover of £100m. We have ambitious, sustainable growth targets and by 2021 our aim is to achieve £150+m. Despite our growth, we remain true to our values - a family run business that promotes giving people real responsibility, acting on initiative and caring for the wellbeing of our employees. Our head office is Chasetown and have offices in Shrewsbury, Stratford-on-Avon and aim to open an East Midlands office in 2018.</p>			
What will the role involve?			
<ul style="list-style-type: none"> <li>• To assist in producing timely and accurate Regionalised and Group Consolidated Management Accounts</li> <li>• Assist in Producing KPI's and Maintain KPI's on a Monthly basis</li> <li>• Produce Regionalised Management Accounts for Management Meetings</li> <li>• Produce Gross Profit Margin Analysis per development</li> <li>• Work with QS's for commentary on development variances to budget</li> <li>• Monthly variance analysis budget v actual on Management Accounts</li> <li>• Supporting Finance Manager with Balance Sheet Recs</li> <li>• Assisting with Annual Regional Forecasting</li> <li>• Develop Fixed Asset Process and manage on an ongoing basis – Physical Tracking and Cost</li> <li>• Assist with implementation of COINS Financials – New Business IT System</li> <li>• Assist with Continuous Improvement to COINS business Software</li> <li>• Assist Continuous improvements to Financial Processes and Procedures</li> </ul>			
What kind of person are we looking for?			
<p>Qualifications:</p> <ul style="list-style-type: none"> <li>• Part Qualified (CIMA/ACCA)</li> <li>• Qualified (CIMA/ACCA)</li> <li>• Qualified by experience (Minimum of 5 Years experience working in a Management Accounts environment)</li> </ul> <p>Skills</p> <ul style="list-style-type: none"> <li>• Good numerical skills</li> <li>• Strong analytical skills</li> </ul>			

- High intermediate to advanced excel
- Good ability to communicate with both financial and non-financial people
- An eye for detail
- Takes pride in the output from the accounts team to both external customers and internal customers
- Strong team working skills
- Good understanding of Financial Accounts
- Good knowledge of fixed assets both financial processes and recording, but also physical tracking processes

#### Experience

- A minimum of 2 years working as a Management Accountant
- Being part of a system implementation would be an advantage, but not essential
- Working in the House Building industry would be an advantage, but not essential
- A previous COINS user would be an advantage, but not essential

#### **Equal opportunities**

Cameron Homes Limited is committed both to promoting equality and diversity in the Company and to Equal Opportunities in employment. The Company believes in equality regardless of race or racial group (including colour, nationality, ethnicity, national origins) religion, caste or belief, age, disability, gender, gender identity, gender reassignment, sexual orientation, marriage and civil partnerships, surrogacy, adoption and parental rights. This includes any incidents of perceptive or associate discrimination and harassment.